

Fermilab Natural Areas  
Board of Directors Meeting  
19 August 2010

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I. Call to Order, Roll Call & Introductions  
7:03 p.m.

Present:  
Mitch Adamus  
Evalyn Campbell  
Jolie Macier  
Dick Untch  
Jim Volk  
Rod Walton

Absent:  
Rachel Bridger  
Shawna Coronado  
Tom Peterson

Guests:  
Robert Lootens

II. Treasurer's Report

A. Report was made as cited below and accepted by the Board via voice vote.



Treasurer's Report  
05/01/2010 through 7/31/2010  
FNA Board of Director's Meeting  
19 August 2010

<b>Transaction Description</b>	<b>Debits</b>	<b>Credits</b>
Balance Forward		7,591.0 **
Donations (9)		5,415.0
Sales		0.0
Payments		
Tited Planet website hosting (Jun-Sep'10)	120.0	
Ms. Jessica Meyers (2010 FNA intern)	2,000.0	
Arthur J. Gallagher Risk Management Services	1,299.0	
Arthur J. Gallagher Risk Management Services	744.0	
<b>Grand Total</b>	<b>4,163.0</b>	<b>13,006.0</b>
<b>Account Balance</b>		<b>8,843.0</b>

*\*\*Restated following reconciliation of FNA funds with FRA.*

III. Old Business

A. Memorandum of Understanding (MOU) & Addendum 1 – Rod Walton

1. Document drafts were distributed earlier this week for review and slight changes were made subsequent to that distribution following a review with the Facilities Engineering Services Section Head. Rod detailed those changes and the Board voted to approve the changes. Rod also agreed to distribute the updated documents to the Board.

2. The MOU includes the stipulation that use of Fermilab resources will require FNA to pay Fermilab indirect (overhead) rates.
  3. Rod described the next steps in the MOU process, including presentation to the Fermilab Chief Operating Officer to secure FRA agreement and requested Board approval to sign the MOU and Addendum on behalf of FNA. The Board approved this authority for Rod.
- B. Update on Tours Subcommittee – Mitch Adamus, Dick Untch
1. Dick detailed progress of the Subcommittee to date, including a mockup and photo selection.
  2. Mitch agreed to arrange a meeting with Fermilab Office of Communication to review content and discuss Fermilab support for design & production.
- IV. New Business
- A. Domain Name Registration
- FNA is currently paying for 5 domain names at a cost of \$35 per name per year, expiring January 16, 2011. The Board unanimously agreed to reduce our domain names to 2 and pay for 3 years, at a reduced cost of \$25 per name in years 2 and 3.
- B. Honoring Long-time Volunteers – Robert Lootens
- Bob discussed the possibility of honoring 30+ year volunteers at this fall's prairie harvest. The Board agreed to research and develop ideas to properly acknowledge these contributions.

The next meeting is scheduled for 21 October 2010, 7 p.m.

Adjournment at 7:55 p.m.